

How to Submit Policy Level Coverage Change Requests in the PL Policy Change Center



Follow these steps to request policy level coverage changes and credits

1. To access the Policy Coverages screen, do one of the following:

- Click the Coverages tab.
- Or
- Click the Change Coverages button on the Policy Snapshot screen.

The Policy Coverages screen displays.

Policy Change Center

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[Policy Snapshot](#) [Named Insured Details](#) [Drivers](#) [Vehicles](#) [Vehicle Assignment](#) [Coverages](#) [Cards/Forms](#)

Policy: 01PH519509
Term: 04/22/18 - 04/22/19

Named Insured

KOCH, BILLIE
230 COLLINS INDUSTRIAL WAY APT 105
LAWRENCEVILLE, GA 30043

Drivers

Name	Date of Birth
BILLIE KOCH	04/04/1922
HYZZHY HYZZJU	05/01/1966

[Add Driver](#)

Vehicles

Vehicle	Coverages	Loss Payee/Lessor
2017 AUDI A4 ALLROAD PREST Utility 0121 cu. in. 4X4 4 cyl. Gasoline	\$500 non-collision/\$500 collision, Extended Transportation \$40/1200	None
2017 AUDI A4 ALLROAD PREST Utility 0121 cu. in. 4X4 4 cyl. Gasoline	\$500 non-collision/\$500 collision, Extended Transportation \$40/1200	None

[Add Vehicle](#)
To replace a vehicle, click on vehicle link and select the replace button on following screen.

Coverages

Bodily Injury	Property Damage	Uninsured/Underinsured Motorist	Medical Payments
250,000/500,000	100,000	250,000/500,000	1,000

[Change Coverages](#)
Please go to coverages page to view additional coverage.

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2. From the Policy Coverages screen:

The current policy coverages will pre-fill and the state specific coverage limits will be displayed in a drop down menu.

3. Make changes to the following coverages:

- BI, PD, Med Pay, UM/UDM and No Fault (where applicable).
- You can print the state specific supplemental form from the ID Cards/Form tab once you receive the Submission Confirmation.

4. Policy Credits display if applicable in the state

5. Changes to PUP are not allowed.

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Once your change is entered you will go to the Review Changes screen.

1. Review the changes you made, on the **Review Changes** screen, then do one of the following:

- Choose a tab to make additional changes, OR
- Click **Get Quote** to review the quote and continue processing the request.

The **Quote Summary** screen displays.

Policy Snapshot | Named Insured Details | Drivers | Vehicles | Vehicle Assignment | Coverages | ID Cards/Forms

Review Changes

Policy: 01PH519509
Term: 04/22/18 - 04/22/19

Review your changes below and click 'Get Quote', or continue to make changes using the tabs above.

Please be sure to retain necessary documents as required under state law.

Customer Information

KOCH, BILLIE
230 COLLINS INDUSTRIAL WAY APT 105
LAWRENCEVILLE, GA30043

Agency Information

JLT SPECIALTY INS SERVICES INC
13 CORNELL RDx
LATHAM, NY12110

Coverages

Changed:

- Medical Payments Changed to 2,000

Cancel
Save for Later
Get Quote

- On the **Quote Summary** screen, review the quote information.
- Use the **Print this Page** link, to keep a printed copy.
- To review the impact of the change on billing installments, click the **View Billing Breakdown** link. Use the print link to print a copy of this page.
- Click **Apply Changes to Policy** to submit the change request.
- The **Submission Confirmation** screen displays.

The policy will be locked until the next business day. If processed on a Saturday, the policy is locked until Tuesday. During this time, you will NOT be able to make any additional on-line changes or process any quotes.

You can:

- Start a new search.
- Close the window.
- Access the ID Cards/Forms tab for any state specific supplemental forms.

Term: 04/22/18 - 04/22/19
Reference #:AEBXC10E053118053001

Customer Information

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230 COLLINS INDUSTRIAL WAY APT 105
LAWRENCEVILLE, GA30043

Agency Information

JLT SPECIALTY INS SERVICES INC
13 CORNELL RDx
LATHAM, NY12110

Coverages

Changed:

- Medical Payments Changed to 2,000

Current Policy Premium
\$4,434.00
for a 12 month Policy

Premium Based on Changes
\$4,461.00
for a 12 month Policy

Pro Rated Premium
\$23.00

[Print This Page](#)

[Billing & Premium Breakdown](#)

* PLEASE NOTE: If you left out any information on your quote request, it may impact your eligibility or the estimated premium. Your eligibility and estimated premium are based on the information you provided and certain assumptions we made (including, for example, assumptions about you, other drivers in your household, your vehicles and the usage of your vehicles).

Cancel
Save for Later
Apply Changes to Policy

Policy Change Center

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Policy Snapshot | Named Insured Details | Drivers | Vehicles | Vehicle Assignment | Coverages | **ID Cards/Forms**

Submission Confirmation

Reference #:AEBXC10E053118053001

Thank you for doing business with The Hartford.

[Print This Page](#)

Your submission was successful.

[Print Or View ID Cards and Forms](#)

(Turn off Pop Up Blocker to view forms. Click [here](#) for the instructions.)

Based on the changes made today, please obtain a signed supplemental application for your records.

This change will be available for viewing on EBC today and through your agency management system download on the next business day.

Confirmation Number:AEBXC10E053118053001

[Start a New Search](#)