

How to Re-access Transactions in the PL Policy Change Center



Follow these steps to re-access saved and completed transactions.

Saved and/or completed transactions display on the Transactions list on the bottom of the Search Results screen.

1. Click the link under Description to re-access a policy.

- The Transactions section only displays one saved and one completed change per policy. Changes are available for 14 days.
- You can only process one change per day per policy, but within that transaction you can make multiple changes.

Policy Change Center

Live Chat

[Search](#) [UW Guidelines, Rates and Rules](#) [My AARP Connection](#) [Help](#)

Search Results

Select a policy below, then enter the effective date of your changes and click 'Change Policy' or 'Cancel Policy'. Please note that you are limited to three submissions of policy changes for a customer policy, per day.

Current Policy

Policy Number	Named Insured	Address	Current Term	Print ID Cards
01PH519341	asa,asas	OSP, TEMECULA, CA 92592-	04/25/2018-10/25/2018	Print ID Cards

Printing an ID Card does not qualify as a change.

Enter Effective Date: / /
(mm/dd/yyyy)

[Change Policy](#) [Cancel Policy](#)

Transactions

Policy Number	Description	Status	Effective	Confirmation #
01PH519341	Added Driver: Edited Dvr/Veh Assignment	COMPLETED on 06/18/2018	08/20/2018	AEBXC10E061818068001
01PH519341	Added Vehicle: Deleted Vehicle: Added Driver: Deleted Driver: E	QUOTE COMPLETED on 06/11/2018	06/20/2018	AEBXC10E061118078001

2. For saved transactions, you can click the edit button to enter a different effective date of change.

You can click the link to review the information you changed, make additional changes, re-quote, cancel, re-save, or submit changes.

Transactions

Policy Number	Description	Status	Effective	Confirmation #
01PH517521	Edited Vehicle: Edited Mailing Address	COMPLETED on 06/11/2018	06/20/2018	AEBXC10E061118068001

3. For completed transactions, you can review the change summary and print (or re-print) supplemental forms or ID Cards.

You cannot view the quoted premium or billing information or modify any of the information you changed.

The policy will be locked until the next business day. If processed on a Saturday, the policy is locked until Tuesday. During this time, you will NOT be able to make any additional on-line changes or process any quotes.

Transactions

Policy Number	Description	Status	Effective	Confirmation #
01PH519341	Added Driver: Edited Dvr/Veh Assignment	COMPLETED on 06/18/2018	08/20/2018	AEBXC10E061818068001
01PH519341	Added Vehicle: Deleted Vehicle: Added Driver: Deleted Driver: E	QUOTE COMPLETED on 06/11/2018	06/20/2018	AEBXC10E061118078001

You can re-access completed changes or up to 14 days from the processing date or until another change is completed, whichever comes first.