

THE HARTFORD

OPEN ACCESS PROGRAMS - SUBMISSION REQUIREMENTS



Submit business to: specialtyprograms@thehartford.com

Submission Requirements for all Open Access Programs:

- Completed 125 ACORD and an ACORD for each line of business to be quoted.
- Completed program supplemental application. Application must be signed by the insured prior to binding coverage.
- Currently valued loss runs valued within the last six months for expiring term and preceding three terms. Five years of loss runs preferred.
- Detailed description of losses over \$25,000 along with actions taken to avoid similar claims in the future.
- Resume for the owner, executive officer or manager of a new venture, which we classify as an entity in business less than three years.
- Complete drivers list if auto is being submitted.

In addition, there are program specific submission requirements:

Alarm Contractors

- Copy of installation/service/repair and monitoring contracts.
- Most recently executed subcontractor agreement, if exposure exists.

Arborists

- Copy of herbicide/pesticide license required prior to binding this coverage.
- Most recently executed subcontractor agreement, if exposure exists.

Equipment and Party Rental Program

- Most recently executed rental agreement.

Pool and Spa Contractors

- Most recently executed subcontractor agreement, if exposure exists.

Specialized Truck Equipment & Trailers

- No additional requirements.

Think Specialized Risks. Think The Hartford

This document provides an overview of coverages and services. Coverages may differ in availability by state. All coverages are individually underwritten. For a complete description of all coverages, terms and conditions, refer to the insurance policy. In the event of a conflict, the terms, conditions and exclusions of the policy prevail. All information and representations herein are as of March 2012.

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